Direction for Presentation Controls Sequoia 140

Presentation control panel and microphone are located on front lecture desk.
Note: Screen buttons on control panel do not activate screen. Use wall switch.

VCR or DVD Player

Push button marked **VCR** on presentation control panel.
Data projector will power on.
Screen control is on entrance wall facing the parking lot. *(As you face the entrance door it is on left)*
Power on VCR/DVD unit located in front desk. *(Cabinet door to your right as you face the classroom)*
Push VCR button (*far right*) for videotape playback. Insert tape. Push play.
                                    OR
Push DVD button for DVD playback. Insert DVD. Push play.
Adjust audio volume on front control panel.

Off Air Viewing or Cancellation

Push channel desired on VCR unit or on Remote Control.
To cancel off air viewing select line input using Remote Control.
This will project a blank screen before videotape playback.

Light Levels

Lights will adjust automatically to presentation level. About 50% of classroom level.
If other light levels are desired select from presentation control panel or wall light panel.
    Light levels are:
    Classroom = 100% (all lights), Presentation = 50%, Demo = 75%, Dim = 25%

Computer

Push button marked **Computer** on presentation control panel.
Data projector will power on.
Screen control is on entrance wall. *(As you face the entrance door it is to your left)*
Turn on Computer and log into the student network.
Note: If no picture on monitor check switch box mounted on front desk left of keyboard. Select computer input #1 for classroom computer and laptop #2 for personal computer.

Microphone

To activate microphone touch for on and off. Red light means microphone is activated.

Shut Down Procedure *IMPORTANT! SAVE ENGERY & EQUIPMENT*

Push **Presentation Off** on control panel when finished with data projector.
This will turn off projector after it has cooled down.
If you do not power down the projector it will automatically power down after 15 minutes. Power off all equipment (computer, VCR, microphone & lights) before leaving!