

Set up email in Outlook for iOS mobile app

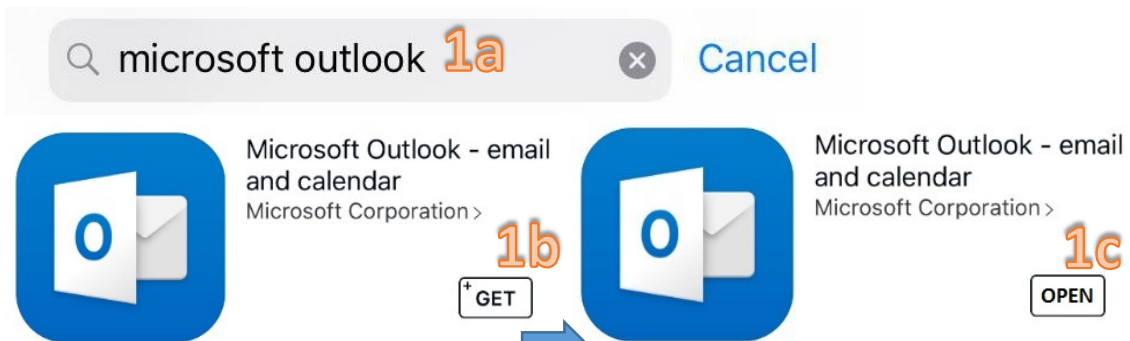
Applies to: Phones using the iPhone Operating System

Adds your work email account to your iPhone using the Outlook mobile app.



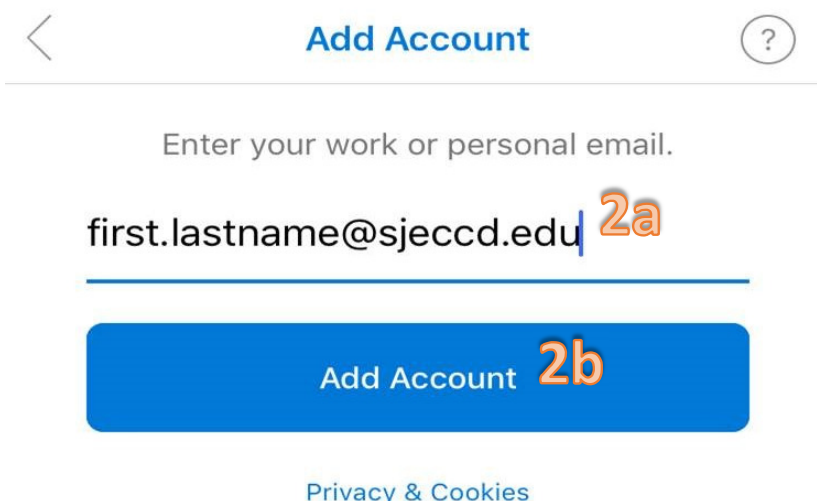
Apple iPhone App Store Icon

1. Search for “Microsoft Outlook” and install the Outlook for iOS from the iOS App Store. Select **Get**, **Install**, and then **Open**.



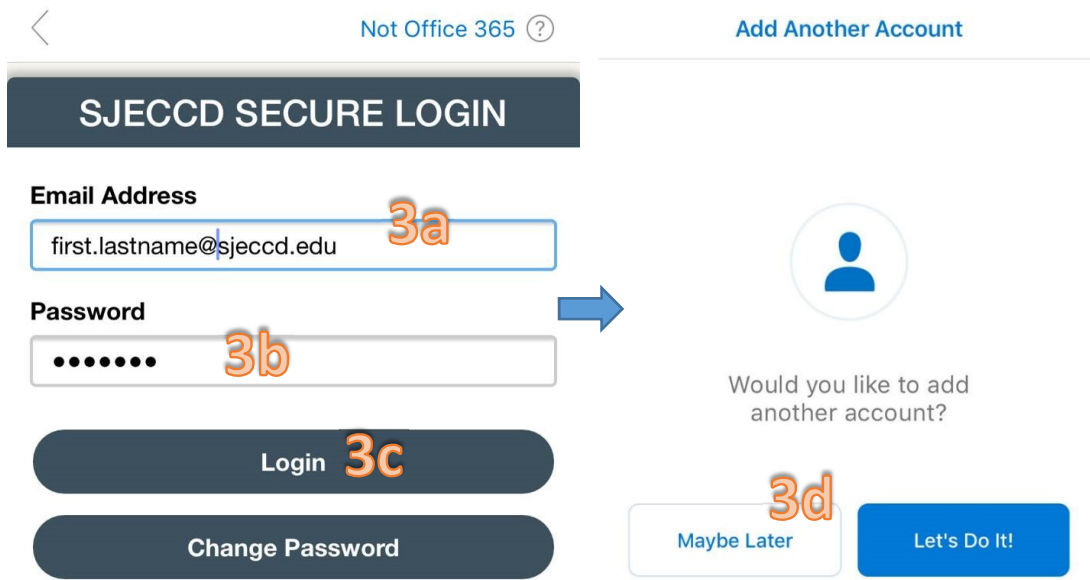
Make sure the App is from the “Microsoft Corporation” and not a third-party company.

2. Enter your email address and click **Add Account**.



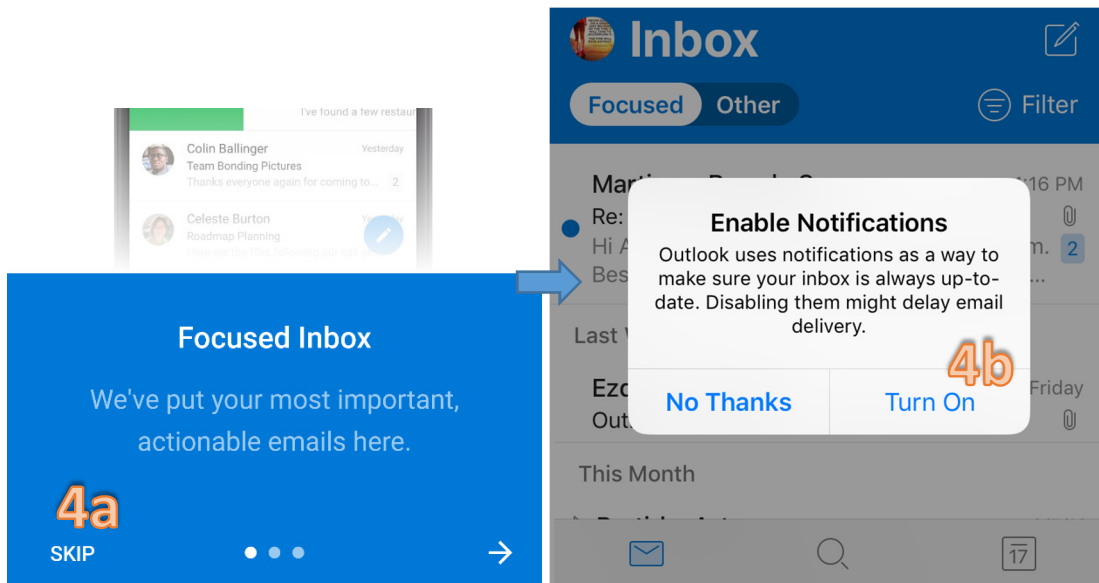
Email format examples: `firstname.lastname@sjeccd.edu`, `firstname.Lastname@evc.edu`, `Firstname.Lastname@sjcc.edu`

3. Enter your email address and password, then click **Login**. Select **Maybe Later**.



The password is your email/network password that you use to login to the computer.

4. Click **SKIP**; Select **Turn On** Notifications.



You're email account is now setup on your iPhone.

